



V.S.B. COLLEGE OF ENGINEERING TECHNICAL CAMPUS

(AN AUTONOMOUS INSTITUTION)

Approved by AICTE, New delhi, Affiliated to Anna University, Chennai
NBA Accredited Courses, Accredited by NAAC, Recognized under 2(f) of UGC Act

Office of the Controller of Examinations

Instructions to the Candidates during End Semester Examinations

- Candidates must bring their Hall Ticket, ID card, pens, pencils, scales, erasers, and calculators (as per Anna University rules).
- Stainless Steel Water Bottles are allowed inside the examination halls.
- Candidates with infectious sickness must report to the CoE office in advance of their examination.
- Candidates must take their assigned seats at least 15 minutes before the exam begins.
- Candidates are not authorized to enter the examination venue beyond 30 minutes after the start time.
- The answer booklet contains sufficient pages and no additional sheets will be provided. Candidates should check the number of pages in the answer booklet and verify the printing details of the main page. If any discrepancy is found, candidates can get a new answer booklet from the hall invigilators
- Strict silence is required in the examination hall. Candidates must not talk to one another, borrow materials, or engage in other activities. In the event of a doubt, applicants may request the assistance of the invigilator.
- Use a Blue / Black pen for answering questions
- Use both sides of the paper for answering questions

- Candidates must enter their Register number and information in the designated field on the main page of the answer booklet before answering questions.
- Candidates shall not make any correction in the register number written by the candidate on his/her answer booklet. In any such cases, candidates shall get permission for correction and countersign by hall invigilators. Writing the wrong register number in the answer booklet will entail rejection of the answer script.
- The last page of the answer booklet can be used for rough work.
- Candidates are liable for disciplinary action if found in any special marking or writing in the answer booklet, possession of any discriminating materials cell phone, smart watches, programmable calculator, unauthorized data sheet/table in the examination hall during examination hours, exchange of answer booklets or question papers and copying from answer booklet of other candidates / allowing to copy.
- Candidates shall be permitted to leave the hall during the last half an hour allotted for a paper and will not be allowed to re-enter the hall within that period.
- Candidates are required to write 'Number of Pages used' on the main page and 'END' at the closure of all answers in the answer script.
- Candidates shall leave the examination hall only after handing over their answer script to the invigilator.