



# VSB COLLEGE OF ENGINEERING TECHNICAL CAMPUS

Approved by AICTE, New Delhi & Affiliated to Anna university, Chennai

Coimbatore to Pollachi Road NH-209, Ealur Privu, Kinathukadavu Taluk,

Coimbatore-642 109. Tamilnadu, India. Email : office@vsbectc.com Website: www.vsbectc.com

Ref: VSBCECTC/IQAC/2022-23/01

20-01-2023

## Circular

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 is convened on 24.01.2023 at 10.00 am in seminar Hall. All the IQAC members are hereby informed to attend the meeting without fail.

### Agenda for the meeting is as follows:

1. Review of previous minutes of meeting
2. NBA Accreditation Progress
3. Students Activities
4. Internship and Industrial Visit Progress
5. Academic Audit – Feedback – Appreciations and Areas to improve
6. Innovation in Teaching and Learning methods
7. Placement and Training Activities
8. Activities of Clubs
9. Institution Innovation Council (IIC) activities.
10. Suggestions from the IQAC Members for Quality Enhancement
11. Other related activities.

  
20/1/2023  
CO-ORDINATOR

  
CHAIRPERSON  
20/1/23

Copy to:

The Chairman and chairperson


CEO

Professors/HOD's - to be circulated to all faculty members

All IQAC committee members

File



  
PRINCIPAL  
V.S.B. COLLEGE OF ENGINEERING TECHNICAL CAMPUS  
KINATHUKADAVU, COIMBATORE - 642 109.

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## List of IQAC members

| S.No. | Name                     | Designation                    | Position  |  |
|-------|--------------------------|--------------------------------|---|--|
| 1     | Mr. B Vijay              | Secretary                      | Management member                                   |  |
| 2     | Dr. V Velmurugan         | Principal                      | Chairperson   |  |
| 3     | Mr.U.Sathish             | Vice Principal                 | Senior administrative officers                      |  |
| 4     | Mrs. P Latha             | HOD / ECE                      |   |  |
| 5     | Dr. M Rameshkumar        | HOD / IT                       |   |  |
| 6     | Dr. R Murugadoss         | Professor / AI&DS              |   |  |
| 7     | Dr. M Varatharaj         | HOD/EEE                        |   |  |
| 8     | Mrs T Sivaranjani        | AP/EEE                         |   |  |
| 9     | Dr. T. Venkatajalapathy  | HOD/MECH                       |   | Faculty members to represent all level |
| 10    | Mrs.S.Saraswathy         | AHOD/CIVIL                     |   |  |
| 11    | Dr. T Kalaikumaran       | AHOD/CSE                       |   |  |
| 12    | Mrs. S Suvathipriya      | AP/AGRI                        |   |  |
| 13    | DR. R Peter Dominic Ryan | Professor / English            |   |  |
| 14    | Mr. T Velmurugan         | AP /EEE                        |   |  |
| 15    | Mr. V Meenakshi Sundaram | AP/ECE                         |   |  |
| 16    | Mrs. V Radha             | AP/CSE                         |   |  |
| 17    | Ms. K. Jayaharini        | IV- BE EEE - Student           | Student nominee                                     |  |
| 18    | Ms.R.Shiva Keerthana     | IV- BE ECE – Student           |   |  |
| 19    | Mr. B Rithin George      | Alumni, 2016 – 20              | Alumni nominee                                      |  |
| 20    | Ms.P Srinanthini         | Alumni, 2012 – 16              |   |  |
| 21    | Ms T.P Nancy             | HR, Cognizant                  | Nominee form Employer / Industrialist / Stakeholder |  |
| 22    | T. Janaki Kamatchi       | Associate Consultant, Capemini |   |  |
| 23    | Mr. Lavanam Amballa      | Senior Manager, Wipro Ltd.     |   |  |
| 24    | Dr. D Shamia             | ASP / ECE                      | IQAC Coordinator                                    |  |



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## Minutes:

- The chairperson welcomed the members and gave an overview of IQAC and its roles and responsibilities.
- Dr. D Shamia presented the activities completed during the reported period (July 2022 — December 2022)
  - Review of previous meeting and action taken report on the discussion of the previous meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members
  - Activities Completed:
    - Placement Training activities
    - Academic Audit Feedback – Appreciations and Areas to improve
    - Conferences & Workshops Organized
    - Students Achievements
    - NSS Activities
    - Preparing of NBA Accreditation for 2 Courses
  - Activities in progress
    - Preparation of SSR report for NAAC
    - Compilation of data for NIRF Ranking
    - Preparation of NBA Visit for 2 programmes
  - Activities planned
    - Preparation and submission of SSR for NAAC
    - Online Certificate Course for All Department
    - Internship and Industrial Visit
    - MOU with Industries



*(Handwritten signature in blue ink)*

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- The following suggestions were discussed by the experts
  - Questions to be taken to make the student think on the aspects, Let this be followed strictly during the question paper setting.
  - Slow learners are to be identified uniformly throughout the institute.
  - Conduct awareness program on social activities to make students aware of their responsibilities towards the society
  - Experts suggested to undergo internship at premier institutes like IIT and NIT's
  - The committee instructed the HODs to encourage students in their departments to complete their project work on time and follow the evaluation procedure
  - The committee has stressed the need to conduct regular parents teachers meetings.
  - The IQAC coordinator urged the placement and training cell to increase the number of on-campus placement drives by attracting more reputable organizations
  - Alumni suggested that the placement and training cell to conduct awareness programs for all departments.
  - Alumni suggested value added courses to develop their domain knowledge.
  - The Committee members demanded that all stockholders maintain documentation for academic and administrative audits conducted by the IQAC
  - IQAC Coordinator proposed the date for the next meeting and requested the members to work towards their target set for the academic year 2022 - 23. The meeting ended with formal vote of thanks by the IQAC coordinator.

CO-ORDINATOR

*Thimma*  
CHAIRPERSON  
20/1/23

Copy to:

The Chairman and chairperson

CEO

Professors/HOD's - to be circulated to all faculty members

All IQAC committee members

File



*Thimma*  
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## The Following IQAC members attended the meeting

| S.No. | Name                     | Designation                    | Position  |                               |
|-------|--------------------------|--------------------------------|---|-------------------------------|
| 1     | Mr. B Vijay              | Secretary                      | Management member                                   | B. Vijay                      |
| 2     | Dr. V Velmurugan         | Principal                      | Chairperson   | Dr. V. Velmurugan             |
| 3     | Mr. U. Sathish           | Vice Principal                 | Senior administrative officers                      | U. Sathish                    |
| 4     | Mrs. P Latha             | HOD / ECE                      |   | P. Latha 24/1/23              |
| 5     | Dr. M Rameshkumar        | HOD / IT                       |   | M. Rameshkumar 24/1/23        |
| 6     | Dr. R Murugadoss         | Professor / AI&DS              |   | R. Murugadoss 24/1/23         |
| 7     | Dr. M Varatharaj         | HOD/EEE                        |   | M. Varatharaj 24/1/23         |
| 8     | Mrs T Sivaranjani        | AP/EEE                         |   | T. Sivaranjani 24/1/23        |
| 9     | Dr. T. Venkatajalapathy  | HOD/MECH                       |   | T. Venkatajalapathy 24.1.23   |
| 10    | Mrs.S.Saraswathy         | AHOD/CIVIL                     |   | Saraswathy.S                  |
| 11    | Dr. T Kalaikumaran       | AHOD/CSE                       | Faculty members to represent all level              | T. Kalaikumaran               |
| 12    | Mrs. S Suvathipriya      | AP/AGRI                        |   | S. Suvathipriya 24/1/23       |
| 13    | DR. R Peter Dominic Ryan | Professor / English            |   | P. Ryan 24/1/23               |
| 14    | Mr. T Velmurugan         | AP / EEE                       |   | T. Velmurugan 24/1/23         |
| 15    | Mr. V Meenakshi Sundaram | AP/ECE                         |   | V. Meenakshi Sundaram 24/1/23 |
| 16    | Mrs. V Radha             | AP/CSE                         |   | V. Radha 24/1/23              |
| 17    | Ms. K. Jayaharini        | IV- BE EEE - Student           | Student nominee                                     | K. Jayaharini                 |
| 18    | Ms.R.Shiva Keerthana     | IV- BE ECE - Student           |   | Shiva Keerthana.R.            |
| 19    | Mr. B Rithin George      | Alumni, 2016 - 20              | Alumni nominee                                      | B. Rithin                     |
| 20    | Ms.P Srinanthini         | Alumni, 2012 - 16              |   | P. Srinanthini                |
| 21    | Ms T.P Nancy             | HR, Cognizant                  | Nominee form Employer / Industrialist / Stakeholder | Nancy                         |
| 22    | T. Janaki Kamatchi       | Associate Consultant, Capemini |   | T. Janaki Kamatchi            |
| 23    | Mr. Lavanam Amballa      | Senior Manager, Wipro Ltd.     |   | Lavanam Amballa               |
| 24    | Dr. D Shamia             | ASP / ECE                      | IQAC Coordinator                                    | D. Shamia 24/1/23             |



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Ref: VSBCTC/IQAC/2022-23/01

18-07-2022

## Circular

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 is convened on 20.07.2022 at 10.00 am in seminar Hall. All the IQAC members are hereby informed to attend the meeting without fail.

### Agenda for the meeting is as follows:

1. To discuss the actions taken by the department on the actionable points identified in the previous meeting
2. Innovation in Teaching and Learning methods
3. NBA Accreditation & Autonomous.
4. New Initiatives of various units
5. Placement and Training activities and Analysis of placement 2021-2022 passed out batch
6. Enhancing quality in R&D activities
7. Institution Innovation Council (IIC) activities.
8. To discuss improvement strategies adopted by the Institution for Academic and infrastructures developments.
9. Implementation and effective use of ICT tools.
10. Introduce new members of IQAC Team members
11. Suggestions from the IQAC Members for Quality Enhancement
12. Other related activities.

  
CO-ORDINATOR

  
CHAIRPERSON  
18/7/22

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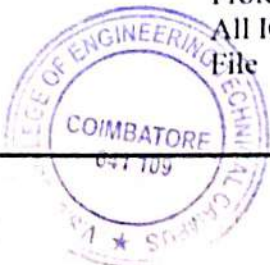
The Chairman and chairperson


CEO

Professors/HOD's - to be circulated to all faculty members

All IQAC committee members

File



  
PRINCIPAL

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| 2     | Dr. V Velmurugan         | Principal                       | Chairperson   |  |
| 3     | Mr.U.Sathish             | Vice Principal                  | Senior administrative officers                      |  |
| 4     | Mrs. P Latha             | HOD / ECE                       |   |  |
| 5     | Dr. M Rameshkumar        | HOD / IT                        |   |  |
| 6     | Dr. R Murugadoss         | Professor / AI&DS               |   |  |
| 7     | Dr. M Varatharaj         | HOD/ EEE                        |   |  |
| 8     | Mrs T Sivaranjani        | AHOD/EEE                        |   |  |
| 9     | Dr. T. Venkatajalapathy  | HOD/MECH                        |   | Faculty members to represent all level |
| 10    | Mrs.S.Saraswathy         | AHOD/CIVIL                      |   |  |
| 11    | Dr. T Kalaikumaran       | AHOD/CSE                        |   |  |
| 12    | Dr. R Peter Dominic Ryan | Professor / English             |   |  |
| 13    | Mr. D Velmurugan         | AP /EEE                         |   |  |
| 14    | Mr. V Meenakshi Sundaram | AP/ECE                          |   |  |
| 15    | Mrs. V Radha             | AP/CSE                          |   |  |
| 16    | Ms. K. Jayaharini        | IV- BE EEE - Student            | Student nominee                                     |  |
| 17    | Ms.R.Shiva Keerthana     | IV- BE ECE – Student            |   |  |
| 18    | Mr. B Rithin George      | Alumni, 2016 – 20               | Alumni nominee                                      |  |
| 19    | Ms.P Srinandhini         | Alumni, 2012 – 16               |   |  |
| 20    | Ms T.P Nancy             | HR, Cognizant                   | Nominee form Employer / Industrialist / Stakeholder |  |
| 21    | T. Janaki Kamatchi       | Associate Consultant, Capgemini |   |  |
| 22    | Mr. Lavanam Amballa      | Senior Manager, Wipro Ltd.      |   |  |
| 23    | Dr. D Shamia             | ASP / ECE                       | IQAC Coordinator                                    |  |



*V. Velmurugan*  
PRINCIPAL

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## Minutes:

- The chairperson welcomed the members and gave an overview of IQAC and its roles and responsibilities.
- Dr. D Shamia introduced the new members of IQAC team for the period 2022 to 2025 and welcomed the members.
- Dr. D Shamia presented the activities completed during the reported period (April 2022 — June 2022)
  - Review of previous meeting and action taken report on the discussion of the previous meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members
  - Activities Completed:
    - Placement Statistics (No. of Companies, Salary details, Internship details, Training activities)
    - Conferences & Workshops Organized
    - New Equipment purchase
    - Students Achievements
    - Physical Education department activities
    - Preparing of NBA Accreditation
    - Library details
  - Activities Planned
    - Placement and Training activities
    - Library Activities
    - Workshop & Conference
    - NBA Accreditation
    - Autonomous
    - Workshop
- Dr P Raju requested the members to express their views on various activities completed and planned presented
- Dr P Raju also suggested developing infrastructure such as additional classroom, Auditoriums, Libraries, Parking areas, and Roads.
- Dr P Latha complemented the activities carried out by the institution and suggested framing of indicators in measuring the quality of the activities carried out.
- Dr M Rameshkumar suggested that the technical training can be given by the department to enhance the knowledge of recent trends in technology. He also suggested through the department of English can handle the soft skill/ Communication skills for fresher's who joined in our institution.



*Shamian*

PRINCIPAL

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## The following points were discussed

- In order to enhance quality in teaching learning process it was suggested to educate faculty members on utilizing ICT tools.
- The committee suggested the faculty members to attend the various conference, workshop, seminars and publish the research papers to enhance their research skills.
- The Regular Monthly Internal Auditing will be conduct first saturday of every month with effect from
- It was decided to give financial support to departments to organize seminars, Conferences and extension activities and to faculty to attend conferences and membership for professional bodies
- The sanctioned budget of various departments for the purchase of equipments, consumable and other items were approved and chairman insisted to utilize and bring into effective as quickly as possible.
- Application of NBA accreditation has been initialized for 2 Programmes.
- For Accreditation of First Cycle of NAAC, preparations are underway for consolidation of data and submission of Self Study Report (SSR).
- Students are encouraged to take up internship for practical exposure.
- The committee suggested and Promoted innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campus
- The committee suggested to conduct various innovation and entrepreneurship-related activities and Organize Hackathons through IIC
- Discuss about the placement activities by strengthening the corporate relations.
- Highlighted about identifying the slow learners and working towards improving their performance.
- Discussed about the online courses like NPTEL, bride courses, Technology-based Learning. Project-based learning which are conducted as a part of added knowledge to curricular aspects of the Academic programs
- Consolidated mark statement is prepared within a week after the tests.HOD conducts the results analysis meeting with course handling faculty members and discusses significant outcomes.
- After evaluation, the learning levels are analyzed to measure the CO attainment.  
IQAC Coordinator proposed the date for the next meeting.

**CO-ORDINATOR**

Copy to:

The Chairman and chairperson  
CEO

Professors/HOD's - to be circulated to all faculty members

All IQAC committee members

File

*Thiruman*  
**CHAIRPERSON**

*Thiruman*  
**PRINCIPAL**



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| 1     | Mr. B Vijay              | Secretary                      | Management member                                   | B. vijay                               |
| 2     | Dr. V Velmurugan         | Principal                      | Chairperson   | V. Velmurugan                          |
| 3     | Mr. U. Sathish           | Vice Principal                 | Senior administrative officers                      | U. Sathish                             |
| 4     | Mrs. P Latha             | HOD / ECE                      |   | P. Latha 20/7/22                       |
| 5     | Dr. M Rameshkumar        | HOD / IT                       |   | M. Rameshkumar 20/7/22                 |
| 6     | Dr. R Murugadoss         | Professor / AI&DS              |   | R. Murugadoss 20/7/22                  |
| 7     | Dr. M Varatharaj         | HOD/EEE                        |   | M. Varatharaj 20/7/22                  |
| 8     | Mrs T Sivaranjani        | AP/EEE                         |   | T. Sivaranjani 20/7/22                 |
| 9     | Dr. T. Venkatajalapathy  | HOD/MECH                       |   | Faculty members to represent all level |
| 10    | Mrs. S. Saraswathy       | AHOD/CIVIL                     | S. Saraswathy S                                     |  |
| 11    | Dr. T Kalaikumaran       | AHOD/CSE                       | T. Kalaikumaran 20/7/22                             |  |
| 12    | Mrs. S Suvathipriya      | AP/AGRI                        | S. Suvathipriya 20/7/22                             |  |
| 13    | DR. R Peter Dominic Ryan | Professor / English            | P. Dominic Ryan 20/7/22                             |  |
| 14    | Mr. T Velmurugan         | AP /EEE                        | T. Velmurugan 20/7/22                               |  |
| 15    | Mr. V Meenakshi Sundaram | AP/ECE                         | V. Meenakshi Sundaram 20/7/22                       |  |
| 16    | Mrs. V Radha             | AP/CSE                         | V. Radha 20/7/22                                    |  |
| 17    | Ms. K. Jayaharini        | IV- BE EEE - Student           | Student nominee                                     | K. Jayaharini - 10                     |
| 18    | Ms. R. Shiva Keerthana   | IV- BE ECE - Student           |   | R. Shiva Keerthana. R                  |
| 19    | Mr. B Rithin George      | Alumni, 2016 - 20              | Alumni nominee                                      | B. Rithin George                       |
| 20    | Ms. P Srinanthini        | Alumni, 2012 - 16              |   | P. Srinanthini                         |
| 21    | Ms T.P Nancy             | HR, Cognizant                  | Nominee form Employer / Industrialist / Stakeholder | T. P. Nancy                            |
| 22    | T. Janaki Kamatchi       | Associate Consultant, Capemini |   | T. Janaki Kamatchi                     |
| 23    | Mr. Lavanam Amballa      | Senior Manager, Wipro Ltd.     |   | L. Amballa                             |
| 24    | Dr. D Shamia             | ASP / ECE                      | IQAC Coordinator                                    | D. Shamia 20/7/22                      |