



VSB College of Engineering Technical Campus

Approved by AICTE, New Delhi & Affiliated to Anna University
Coimbatore to pollachi Road NH - 209, Ealur Privu, Kinathukadavu Taluk,
Coimbatore - 642109, Tamilnadu, India. Email: office@vsbcetco.com Website : www.vsbcetco.com

Ref: VSBCETC/IQAC/2021-2022/01

12.06.2021

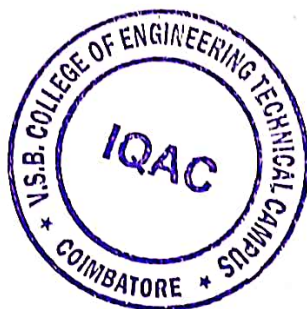
Circular

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2021-2022 is convened on 15.06.2021 at 10.00 am in Seminar Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting is as follows:

1. To discuss the actions taken by the department on the actionable points identified in the previous meeting
2. Status of introducing new branch Artificial Intelligence and Data Science, Agricultural engineering.
3. Innovation in teaching and learning methods
4. Enhancing quality in R&D activities
5. To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments.
6. Implementation and effective use of ICT tools.
7. Other related activities.


CO-ORDINATOR




CHAIRPERSON

Principal
V.S.B. College of Engineering Technical Campus,
Coimbatore - 642 109.

Copy to:

The chairman and chairperson
CEO
Professors/HODs – to be circulated to all faculty members
All IQAC committee members
File



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List of IOAC members

S. No.	Name	Designation	Position
1	Mr. B. VIJAY	SECRETARY	MANAGEMENT MEMBER
2	Dr. C. JEGADHESAN	PRINCIPAL	CHAIRPERSON
3	Mr. U. SATHISH	VICE PRINCIPAL	SENIOR ADMINISTRATIVE OFFICERS
4	Mrs. P. LATHA	HOD/ECE	
5	Dr. M. RAMESHKUMAR	HOD/IT	
6	Dr. M. VARATHARAJ	HOD/EEE	
7	Dr. S. ANUPALLAVI	ASP/ECE	FACULTY MEMBERS TO REPRESENT ALL LEVEL
8	Dr. T. VENKATAJALAPATHY	HOD/MECH	
9	Mrs. S. SARASWATHY	AHOD/CIVIL	
10	Dr. T. KALAIKUMARAN	AHOD/CSE	
11	Mrs. V. RADHA	AP/CSE	
12	Ms. P. HARSISHMITHA	STUDENT, IV ECE	NOMINEE EACH FROM LOCAL SOCIETY/STUDENT/ALUMNI
13	Mr. B. RITHIN GEORGE	ALUMNI, 2016-2020 BATCH	
14	Ms. P. SRINANDHINI	ALUMNI, 2012-2016	
15	Ms. T. P. NANCY	HR, COGNIZANT	NOMINEE EACH FROM EMPLOYER/INDUSTRIALIST/STAKE HOLDER
16	Mr. CHURCHILL SPENCER	SENIOR, LINUX ADMINISTRATOR, WIPRO TECHNOLOGIES, COIMBATORE	
17	Mr. SATHISH G	UNISOFT SYSTEM CONSULTANCY, COIMBATORE	
18	Dr. D. SHAMIA	ASSOCIATE PROFESSOR, ECE	IQAC COORDINATOR



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The following points were discussed

Review of previous meeting and action taken report on the discussion of the previous meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members.

- In order to enhance quality in teaching learning process, it was suggested to educate faculty members on utilizing ICT tools.
- The committee insisted the faculty to use innovative teaching method during their course delivery to enhance the students learning capability. As a part it is decided to conduct Faculty development programs.
- The committee discussed about introducing new branches Artificial Intelligence and Data Science, Agricultural engineering.
- The committee suggested the faculty members to attend the various conference, workshop, seminars and publish the research papers to enhance their research skills.
- Discuss about the placement activities by strengthening the corporate relations.
- Questions are framed based on the Blooms Taxonomy and the previous year question papers.
- Highlighted about identifying the slow learners and working towards improving their performance.
- Discussed about the online courses like NPTEL, bridge courses, Technology-based Learning, Project-based Learning which are conducted as a part of added knowledge to curricular aspects of the Academic programs.
- Answer scripts are evaluated based on the answer key prepared by the course instructor. Course instructor shall complete the evaluation of the answer scripts within four days of the exams concerned.
- Highlighted about the use of Google Classroom and Flipped Classroom
- Spoke about the practice of revising the content of the lecture at the end of a particular week and conducting extra sessions for slow learners.



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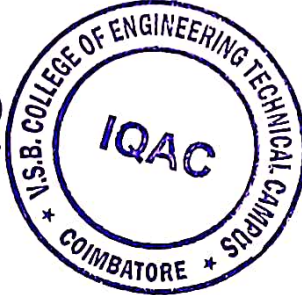
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- Consolidated mark statements are prepared within a week after the tests. HoD conducts the result analysis meeting with course handling faculty members and discusses significant outcomes.
- After evaluation, the learning levels are analyzed to measure the CO attainment.

IQAC Coordinator proposed the date for the next meeting.

COORDINATOR (IQAC)
Coordinator

Internal Quality Assurance Cell (IQAC)
V.S.B College of Engineering Technical Campus
Coimbatore - 642 109.



CHAIRPERSON

Principal
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