VSB College of Engineering Technical Campus

Approved by AICTE, New Delhi & Affiliated to Anna University

Coimbatore to pollachi Road NH - 209, Ealur Privu, Kinathukadavu Taluk,

Coimbatore - 642109, Tamilnadu, India. Email: office@vsbcetc.com Website : www.vsbcetc.com

7.2   Best Practices

Best Practice 1:

Title: "Employability Skill Development Training Program"

Objective:

To train students in various aspects to meet the need of industry expectation and make them eligible to get placed successfully

Context:

This is a continuous training session planned to meet the need of the present industry expectation where students will be taught and trained accordingly both in technical as well as soft skill aspects and ensure them to gain confidence to face interviews boldly.

Practice:

Two hours per week is allocated to pre final year and final year students to stay focused on placement training following preplanned schedule. Students are divided into batches. These sessions include as follows

- Quantitative Aptitude
- Logical Reasoning
- Verbal Reasoning
- Group Discussion Training
- Extempore
- Mock interview
- Pre placement talks from HR's of various companies

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Evidence of Success:

- Proper training is disseminated over students' assessment. Pre final year students are categorized into groups and based on that training is planned
- Mock interviews and group discussions are conducted to improve the confidence level of students
- Final year students placement details are the best output obtained by following this systematic procedure

Problems encountered and resources required:

Balancing academic timings is a major problem faced. Apart from that the other problems are

- Identifying the time slot for students' group
- Allocating faculty in charge for proper conduction
- Fixing time slot for company persons for interaction
- Ensuring time slot for external agencies for training

Best Practice 2:
Title: "Executive Meeting"

Objective:

To furnish a quality education and to provide a safe, healthy, well-disciplined environment for students, the teaching faculty and the other staff members work tirelessly. A peaceful ambience is also ensured for harmonious development.

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Context:

It is the responsibility of any institution to provide good knowledge to the students. To acquire the same, students should be satisfied in all aspects. In order to satisfy students with all their needs a regular monitoring is done in our campus that includes both academic and non-academic.

Executive meeting is conducted for all the academic and non-academic heads with the direct involvement of the management. By reviewing the progress of the work done, timely remedial work is carried out. Targets have been fixed to the respective department to rectify problems immediately and thus motivate both faculty members and students for their growth. The work done every 15 days is reviewed and actions are taken immediately. Good work is appreciated and area that needs improvement is guided for the successful completion of work. Difficulties faced are discussed and suggestions are provided through experienced heads along with top management.

The work progress is also monitored daily. All the teaching faculty members report their work through mail which is viewed directly by the top management. Any problems or issues are reported instantly. The consolidated report of the progress will be reported by the heads and these are discussed in the executive meeting

Practice:

The meeting is held once in 15 days on Thursdays between 10.00 AM to 1 .00 PM. All the heads of academic and non-academic, managers will be present in the meeting. Points related to the weekly work done will be reviewed and target will be fixed for the next week. General points towards the development will be discussed. All the faculties present will take a note of the

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general instructions and the individual instructions in their particular parameters. The same will be discussed further in their respective department.

Evidence of Success:

Following the above-mentioned procedure visible improvement occurs in the performance of all the departments.

- Contribution of faculties and students in co-curricular and extra-curricular activities.
- Direct response towards students' issues,
- Development in work progress and involvement towards work